

# **SELECTMEN MEETING MINUTES**

**August 2, 2010**

**PRESENT:** Ted Poirier, Theresa Greeley, Scott Littlefield, Angela Cushman, Jim Roberts, Mike Souliere

**ABSENT:**

**OTHERS PRESENT:** John Gay, Michael Polakewich, Ray Demers, Ed Littlefield

Selectmen Ted Poirier declared the meeting open at 18:00.  
Agenda approved by Selectmen.

**EXECUTIVE SESSION:**

**ANNOUNCEMENTS:**

**APPOINTMENTS:**

**OLD BUSINEES:**

1. Buzzell Rd. No update at this time. Paul Poirier unable to make the meeting due to a work commitment. Angela Cushman to schedule Paul to attend next week's meeting.
2. Education issues. Skip Cushman sent in a letter to the Selectmen to consider for signing. The letter is addressed to RSU 23 requesting a review of the cost sharing plan. The Selectmen signed the letter.
3. FEMA. Scott Littlefield provided feedback on the recent meeting he attended with FEMA. FEMA is trying to identify projects and areas of concerns by Town. Scott asked whether the town has any projects that may fall into the Hazard Mitigation Grants. Some discussion was held on possible areas for this particular grant. Scott to follow up with FEMA about a representative attending the August 30<sup>th</sup> Selectmen's meeting.
4. Right to Know Training. Theresa and Scott to complete training soon.
5. Abandon Roads. No update at this time.
6. Steele Rd. Ted Poirier briefly commented about the status of the ongoing litigation involving Steele Rd. Ted will schedule Tim Murphy, Town's lawyer for Steele Rd, to attend the August 30<sup>th</sup> Selectmen's meeting to provide an update.
7. Performance Evaluations/Performance Action Plans. Angela Cushman to create a folder for each employee that contains a performance evaluation form and employment information.
8. Town Surplus. Angela Cushman will continue to do some research and will report findings next meeting.

**NEW BUSINESS:**

1. Selectmen meetings. On August 23<sup>rd</sup> there will be no Selectmen meeting. And then no meeting every other week.
2. Fire Commission. Jim Roberts and Ray Demers, Fire Commission representatives for Dayton, asked the Selectmen to consider signing the Interlocal Agreement with Lyman so that the Fire Commission can get started on hiring a Fire Chief and developing a personnel policy. The commission feels that the agreement gives the commission the authority to act. The Fire Commission is also asking the Lyman Selectmen tonight. The Selectmen were not comfortable with signing the agreement until a discussion is held with the Lyman Selectmen.

**PUBLIC FORUM:**

Michael Polakewich asked the Selectmen whether they have received written communication indicating that the grant will be not impacted if the Interlocal Agreement is signed by the two towns and an inventory list of the fire department. The grant was issued to the Goodwin Mills Fire Department. Michael also asked whether the Fire Commission has the authority to hire the Fire Chief or do they make a recommendation to the Selectmen of both towns? The answer is a recommendation. The Fire Chief has authority to hire the personnel.

Mike Souliere, Road Commissioner, had Ed Littlefield take a look at the culvert on Union Falls Rd. Ed provide the Selectmen with a preliminary proposal from an engineering firm that could complete spec work for the culvert project. Mike communicated that this culvert project should be completed before any other road projects. Jim Roberts felt that this project would not be covered under a FEMA Hazard Mitigation Grant. Those grants are for roads/culverts that pose problems when storms occur over time. Scott Littlefield will contact several engineering firms to obtain an estimate on completing spec work for the Union Falls Rd culvert.

**CORRESPONDENCE:****SIGNED:**

1. 08/05/10 A/P Warrant
2. 08/05/10 Payroll Warrant
3. 07/26/10 Selectmen minutes
4. Time off request

**OUTSTANDING ITEMS:****ADJOURNMENT:**

Scott Littlefield made a motion to adjourn the meeting at 19:00.

\*Minutes may not be verbatim they may have been paraphrased for clarity.

\_\_\_\_\_ Ted Poirier, Chair

\_\_\_\_\_ Theresa Greeley

\_\_\_\_\_ Scott Littlefield

amc